

FORMAT FOR BRONZE PLAQUES FOR PARK DONATION PROGRAM

The memorial plaque must be ordered and paid for by the donor. The Parks Division does not provide this service. Suggestions and guidelines for the plaque are as follows:

1. Plaques shall be made of bronze for longevity.
2. Plaques shall measure 2" wide x 10" long to the beveled edge. Rare exceptions may be made by the Parks Division.
3. Plaques shall have hidden mounting on the back side with 4 drill holes and provided with threaded anchoring bolts.
4. Beveled edges at least ¼" will be provided to protect the plaque text.
5. A leather grain like background in dark brown will contrast the bronze text.
6. Text will be block letters in either one, two or three lines.
7. Print wording must not be controversial, religious, etc., and must be approved by the Parks Division before the plaque is ordered or placed.
8. If you have your plaque cast, the Parks Division will put it in a 12"x18"x18" concrete block to put in the ground.
9. A proof of the text shall be provided to the purchaser for approval prior to production of the plaque.
10. The purchaser will pay for the plaque and deliver it to the Janesville Parks & Recreation office at 18 North Jackson Street in Janesville.

Some area vendors for bronze plaques are: Gramke Monument and American Awards & Promotions (Milton). You may purchase your plaque from any place you wish, as long as it follows the guidelines given.

For questions contact the Janesville Parks Division at (608) 755-3025